

EAST HERTFORDSHIRE DISTRICT COUNCIL

NOTICE IS HEREBY GIVEN that a meeting of East Hertfordshire District Council will be held in the Council Chamber, Wallfields, Hertford on Wednesday 24th July, 2013 at 7.00 pm, for the purpose of transacting the business set out in the Agenda below, and you are hereby summoned to attend.

Dated this 11th day of July 2013

Jeff Hughes
Head of Democratic and
Legal Support Services

Note: Prayers will be said before the meeting commences. Those Members who do not wish to participate will be invited to enter the Chamber at their conclusion.

AGENDA

1. Chairman's Announcements

To receive any announcements.

2. Minutes (Pages 7 - 14)

To approve as a correct record and authorise the Chairman to sign the Minutes of the Annual Council meeting held on 15 May 2013.

3. Declarations of Interest

To receive any Members' declarations of interest.

4. Petitions

To receive any petitions.

5. Public Questions

To receive any public questions.

6. Members' questions

To receive any Members' questions.

7. Executive Report - 4 June 2013 (Pages 15 - 20)

To receive a report from the Leader of the Council and to consider recommendations on the matter below:

(A) Monthly Corporate Healthcheck - February and March 2013 (1)

Minute 48 refers

8. Executive Report - 23 July 2013

To receive a report (to follow) from the Leader of the Council and to consider recommendations on the matters below:

(A) Business Case for Shared Services – (for ICT, Business Improvement, Print and Design)

(B) Hertford Theatre Capital

Note – Members are asked to bring their copy of the Executive agendas to the meeting.

9. Joint Meeting of Executives, Committees, Etc - 15 May 2013 (Pages 21 - 24)

Chairman: Councillor G McAndrew

10. Development Management Committee: Minutes - 22 May 2013 (Pages 25 - 54)

Chairman: Councillor Mrs R Cheswright

11. Corporate Business Scrutiny Committee: Minutes - 28 May 2013 (Pages 55 - 64)

Chairman: Councillor D Andrews

12. Environment Scrutiny Committee: Minutes - 11 June 2013 (Pages 65 - 74)

Chairman: Councillor D Abbott

13. Development Management Committee: Minutes - 19 June 2013 (Pages 75 - 86)

Chairman: Councillor Mrs R Cheswright

14. Community Scrutiny Committee: Minutes - 25 June 2013 (Pages 87 - 98)

Chairman: Councillor Mrs D Hollebon

15. Corporate Business Scrutiny Committee: Minutes - 2 July 2013 (Pages 99 - 108)

Chairman: Councillor D Andrews

16. Human Resources Committee: Minutes - 3 July 2013

(to follow)

Chairman: Councillor C Woodward

17. Audit Committee: Minutes - 10 July 2013

(to follow)

Chairman: Councillor J Ranger

18. Licensing Committee: Minutes - 11 July 2013

(to follow)

Chairman: Councillor R Beeching

19. Development Management Committee: Minutes 17 July 2013

(to follow)

Chairman: Councillor Mrs R Cheswright

20. Scrutiny Annual Report 2012/13 (Pages 109 - 146)

21. Amendment to Constitution - Development Management Prior Approval Processes (Pages 147 - 152)

22. Motions on Notice

To receive Motions on Notice.

DISCLOSABLE PECUNIARY INTERESTS

1. A Member, present at a meeting of the Authority, or any committee, sub-committee, joint committee or joint sub-committee of the Authority, with a Disclosable Pecuniary Interest (DPI) in any matter to be considered or being considered at a meeting:
 - must not participate in any discussion of the matter at the meeting;
 - must not participate in any vote taken on the matter at the meeting;
 - must disclose the interest to the meeting, whether registered or not, subject to the provisions of section 32 of the Localism Act 2011;
 - if the interest is not registered and is not the subject of a pending notification, must notify the Monitoring Officer of the interest within 28 days;
 - must leave the room while any discussion or voting takes place.

2. A DPI is an interest of a Member or their partner (which means spouse or civil partner, a person with whom they are living as husband or wife, or a person with whom they are living as if they were civil partners) within the descriptions as defined in the Localism Act 2011.

3. The Authority may grant a Member dispensation, but only in limited circumstances, to enable him/her to participate and vote on a matter in which they have a DPI.

4. It is a criminal offence to:

- fail to disclose a disclosable pecuniary interest at a meeting if it is not on the register;
- fail to notify the Monitoring Officer, within 28 days, of a DPI that is not on the register that a Member disclosed to a meeting;
- participate in any discussion or vote on a matter in which a Member has a DPI;
- knowingly or recklessly provide information that is false or misleading in notifying the Monitoring Officer of a DPI or in disclosing such interest to a meeting.

(Note: The criminal penalties available to a court are to impose a fine not exceeding level 5 on the standard scale and disqualification from being a councillor for up to 5 years.)